

### Cleanliness

- Students are responsible for maintaining the cleanliness of the junior high areas. There are several garbage cans placed throughout the junior high for your convenience. Defacing (graffiti) or damaging school property will not be tolerated and students will be held financially responsible.

### Lockers

- Lockers will be assigned to students at orientation and are to be used solely for school materials. At SAR we expect students to respect other people's property. Locks may not be placed on school lockers. Please do not keep valuable items in your locker (i.e. cell phones, i-pods,\$).
- Students may only use magnets and removable tape to personalize the inside of their lockers.

### Coats

- The school provides 3 main areas for Junior High students to hang their coats. The hallway area above the lunchroom, the hallway leading to the multipurpose room and in area 2. Any coats found on the floor, handrail, top of bookshelves or lockers will be removed to the lost & found.

### In school parties

- All food requires an OU, OK, Kof-K, Star K or any nationally recognized reliable kashrut symbol. If you are uncertain regarding the kashrut of any item, please ask one of the principals. In order to avoid potential embarrassment, ***no home baked item*** should be brought to school. Remember-SAR is a NUT free environment. Food arrangements for in school Bar& Bat Mitzva celebrations can be made by contacting the school's kitchen manager at ext. 1219.

### Out of school parties

- All out of school celebrations and activities should always reflect the spirit of the Torah and the ideals of SAR. All food should contain a nationally recognized hashgacha or has been supervised by the Vaad HaRabanim of Riverdale. Questions can be directed to any of the school's principals.

### Bus Passes

- Bus passes will be distributed on the first day of school by Sally Oshins in the business office.



## SAR Junior High Guidelines & information

**SAR ACADEMY**



**September - June  
2008—2009**

655 W. 254th Street  
Bronx, NY 10471

Phone: 718-548-1717  
Fax: 718-548-2611

**September - June  
2008—2009**

SAR is a place where the values and morality of Torah and acts of chesed form the very fabric of our school community. Therefore the actions and behavior of SAR students, should always reflect that of a Ben & Bat Torah. With this in mind, we can create and demonstrate Kiddush HaShem and function as a strong and safe community.

### Daily JH School Schedule

- **School begins:** Monday – Friday at 8:23AM , Shacharit 8:28AM.
- **School ends:** Monday-Thursday 4:35PM, Fridays: Sept –Pesach 1:30, April-June -3:15PM
- **Student Advisory:** Monday –Thursday 12:15-12-35PM. During this time, teachers are available to meet with students to review and study their course work.
- **Lunch:** Mon. –Thurs. 12:35 -12:58 PM, Short Fridays: 12 – 12:30 PM

### Tefila

- Tefilah begins at 8:28AM. All students are required arrive at school by 8:23AM and to be present at the beginning of Tefilah.

### Attendance & Lateness

- Regular attendance is necessary for achieving positive academic performance. All personal, medical and dental appointments should be scheduled before or after school hours. If you know in advance that you will be late or absent, please call the absentee hotline at 718-548-1717 ext 1460 or e-mail [absent@saracademy.org](mailto:absent@saracademy.org) or call Chavie Wilner at ext. 1209.
- Attendance will be taken daily at Tefilah. Students arriving after morning Tefilah are required to sign in at the guard's desk and with Chavie Wilner in the teacher's room.
- Legitimate lateness: Signed parental note, lateness due to school buses, inclement weather, etc.
- After 3 unexcused lateness's, students

### JHS Testing Schedule Guidelines

- No more than 3 major tests per week for each class. Limit one test per day. Tests are defined by requiring more than 15 minutes of class time. Long range projects and term papers due date, requiring more than 3 or more hours of work outside of school, count as a major test.
- In addition, a student may have up to 3 quizzes per week. A quiz requires less than 15 minutes of class time & covers no more than 3 class periods of material. Exceptions are made the week prior to school vacation for both tests & quizzes.

### Leaving school grounds

- No student may leave the school grounds during school hours.

### Leaving school early

- Parents must formally notify the school when a student will be leaving school early. This may be done by contacting Zelda Stern at ext. 1206 or Chavie Wilner at ext. 1209 or providing the student with a signed permission note. Students will then receive a pass to present to the school guard.

### Personal Laptop Computers

- The use of personal laptop computers in class is not allowed unless special arrangements prior to class have been made between student and teacher.

### Internet

The school provides internet access through the SAR network and therefore the Wi-Fi signal is school property. As with all school property, any misuse of this resource will be treated very seriously. Students will sign an **acceptable use document** at the beginning of the school year. The school network is to be used ONLY for school related purposes. This applies even during recess and before and after school hours. Students who abuse school technology will lose their access privileges and are subject to disciplinary action.

### A note about internet use and social cyberspace (Texting, Facebook, I.M, Youtube, etc.):

- Any inappropriate language or personal threats that are not tolerated in public are likewise not acceptable to use online.
- Impersonating someone else is identity theft and can have serious legal ramifications. Pretending to be someone you are not should not and cannot be

treated lightly.

- Anything typed on the internet can never really be deleted. Once a message is sent it is out of your control forever. Before you send anything over the internet, remember someday it may be seen by the people reviewing your applications to high school, college or job.
- The teachers and administration at SAR will take any offensive material placed on the internet by its students very seriously. Anything written by a student, wheter in or out of school, about another student or faculty member will be treated as an "in school event".

### Cell Phones, I Pods, Communication & Electronic devices.

- Cell phones & electronic devices may only be used before and after regular school hours and are to be turned completely off during regular school hours.
- Cell phones & electronic devices that are used during school hours will be removed and held by a school administrator until the end of the school day. A second offense will require parents to personally retrieve the cell phones & electronic device from school.
- Students in need of contacting their parents during the day can speak with Zelda Stern, Chavie Wilner, Sally Oshins or Rabbi Drelich.

### Dress code guidelines

- Student's dress should be appropriate for a Torah and learning environment. It should reflect a sense of mutual respect, propriety and modesty. No tee-shirts, blue jeans, hooded sweat shirts, baseball caps, hats, flip flops & shorts. Hair must be kept neat and presentable.
- Boys: Tzitzit, kippot and collared shirts.
- Girls: Skirts that cover knees while sitting, shirts that cover midriff at all times, not low cut and no capped sleeves.
- Students who do not comply will be required to obtain another set of clothing.